

Terms and Conditions

How to Book

In order to secure your booking you will need to ensure you complete the booking form available on the website. The booking form can be filled out either directly on-line or by hand. It must be completed, signed, dated and sent to Frank Holden, either by e-mail as an attachment, or by mail to the address indicated on the form. The booking form must be accompanied by the deposit. Without receipt of your booking form and deposit, your event cannot be guaranteed.

Deposit

A non-refundable deposit of £150.00 is payable upon booking. Please refer to the section below concerning methods of paying the deposit.

Final Payments

The balance due is payable seven (7) days prior to the event. Alternatively, a cash pick-up on the day/evening of the event is also acceptable. Please refer to the section below concerning methods of payment.

Cancellation Policy

Should an event be cancelled for any reason by the hirer, the following fees apply:

0 – 14 days prior to the event:	100 % of the total amount due
15 – 30 days prior to the event:	75 % of the total amount due
31 – 45 days prior to the event:	60 % of the total amount due
46 – 60 days prior to the event:	50 % of the total amount due
61+ days:	Deposit only

Methods of Payment

- ❖ Cheque
- ❖ Cash
- ❖ Bank transfer (bank details to be provided by telephone upon request)
- ❖ Credit Card – major credit cards accepted. Debit cards issued in the UK only also accepted.

